

Adanac CYC
Swimming – Risk Management Plan

School:	Year Level:
Supervising teachers / staff:	Dates:
Program / Excursion:	Location:

For an explanation of risk management terminology and to ensure you understand how the rating / grading system is determined please ensure you have read the **CYC Activity Risk Profile** document.

The Swimming Risk Management Plan contains the specific risks, control measures and gradings for this activity, as well as the gradings of all general risks relevant for all CYC activities. Please refer to the **General Activity Hazards – Risk Management Plan** for a list of general risks and control measures relevant for all CYC activities.

Risk Description	Existing Control Measures	Risk Rating		
		Likelihood	Consequence	Control Effectiveness
Slip – Trip – Fall 1. When entering the water	<ul style="list-style-type: none"> Area is checked for hazards prior to use Decking is cleaned if slippery Running is not allowed on the deck area or around the lake 	Possible	Minor	Satisfactory
2. Participant slipping / falling when on lake bank	<ul style="list-style-type: none"> Hazardous areas of lake bank are highlighted (rocks, steep slopes, mud, tree roots) 	Possible	Minor	Satisfactory
Striking	<ul style="list-style-type: none"> Throwing of stones is not permitted at all Balls and toys are restricted to items designated for water use only ie. Noodles, kickboards etc. and should be used at the lifeguards discretion ie. No ball games in a crowded swimming area No dive bombing, running or rough play is allowed in the swimming area 	Unlikely	Minor	Satisfactory
Spinal injury Caused by uncontrolled diving in shallow water (risk of hitting the bottom of the pool)	<ul style="list-style-type: none"> Diving into the lake is not permitted Standards of behaviour are enforced by supervising staff 	Rare	Major	Satisfactory
Drowning / near drowning Caused by; <ul style="list-style-type: none"> Inability to swim Overconfidence in own swimming ability 	<ul style="list-style-type: none"> Participation in the activity must correspond with participants skills and ability All swimmers must have a PFD that is correctly fitted and in good working order prior to getting in the water Weak swimmers should remain in the shallow part of the lake Rescue equipment (Lifesaving ring, throw bag etc.) MUST be located nearby Victorian DET Leader / Participant ratios and leader qualifications must be followed 	Rare	Catastrophic	Satisfactory
People – Lifeguard Injury caused by unsafe practices including; Poor supervision due to visibility issues or poor communication	<ul style="list-style-type: none"> Lifeguard must be aware of conditions that affect visibility, such as glare from the sun or shadows at different times of the day The most suitable lifeguard positions must be established depending on the conditions Regular lifeguard patrols are encouraged to ensure active supervision Communication strategy should be discussed before participants enter the pool – ie stop and listen when you hear the whistle 	Unlikely	Major	Satisfactory

Risk Rating - Swimming

All identified risks are recorded in the Risk Matrix according to the Likelihood and Consequence ratings. The purpose of this matrix is to provide a snapshot of all identified risks and establish the level of risk associated to determine if further treatment is required.

X		Likelihood					
		Almost Certain	Likely	Possible	Unlikely	Rare	
Consequence	Catastrophic	80	64	48	32	16	<ul style="list-style-type: none"> • Drowning • Environmental Exposure 4 • Environmental Hazard 3
	Major	40	32	24	16	8	<ul style="list-style-type: none"> • People – Lifeguard • Environmental Hazard 1 • People – Instructor 1 & 2 • Inappropriate use after hours • People – Group leader 2 • Spinal Injury
	Moderate	20	16	12	8	4	<ul style="list-style-type: none"> • People – Participant behaviour • Environmental Exposure 2 • Environmental Exposure 3
	Minor	10	8	6	4	2	<ul style="list-style-type: none"> • Slip-Trip-Fall 1 & 2 (Swim) • Slip-Trip-Fall (General) • Environmental Exposure 1 • Environmental Hazard 2 • People – participant ability • Striking (Swim) • Entanglement • Cutting / Scratching • Striking • People – Group Leader 1
	Insignificant	5	4	3	2	1	

NB: All risks in **bold** are Swimming specific risks. All other risks are from the General Activity Hazards RMP and are therefore relevant for all activities.

For grading risks, scores obtained from the risk matrix are assigned grades as follows;

HIGH 20 – 80	MEDIUM 10 – 16	LOW 1 – 8
Unacceptable risk which requires immediate action to reduce or remove the hazard. Senior management must be notified. Item should be TAKEN OFF LINE until risk reduced.	Conditionally acceptable, requires short term controls and continuous monitoring.	Acceptable risk, however monitoring required ensuring risk does not escalate. Review in 12 months or if situation changes.

RMP REVIEWED BY: A Paterson

DATE: 30 / 04 / 2018

NEXT REVIEW DUE: April 2023